

Belcore

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Contract began

July 1, 1988 hired
at \$40.0k

Margaret Rivera

REC-45700

444.1.000.1.000

Procter & Gamble, New Jersey 08854

908-694-6760

ASPIRA, Inc. OF NEW JERSEY

EXECUTIVE OFFICE

890 BROAD STREET, NEWARK, NEW JERSEY 07104 • 201-484-7554 • FAX 201-484-0154



BUILDING ON
TWO DECADES
OF SERVICE

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NOEMI VELAZQUEZ

July 1, 1992

Dear Ms. Nazario:

After a review of Ms. Rosario's attendance record and pursuant to our discussion on Friday, June 26, 1992, I am authorizing payment of Hilda Rosario's accrued vacation time in two lump sum payments. The total amount of time is seven (7) weeks which equals thirty five (35) days.

In addition, her attendance record beginning June 5th should reflect the following:

June 5, 1992	Personal Day
June 8-12, 1992	Sick Leave
June 15-19; 22-26, 1992	Personal and Emergency Days
June 29 - August 14, 1992	Vacation Days

Should you have any questions please call me.

Sincerely,

Margaret Rosario Rivera
Chairperson

cc: Carmen Sanchez, Fiscal Office
Hilda Rosario

Halda Rescues

1988 2wks

1987

Dec. 26, 27, 28, 29

Jan. 2,

2/20/91 (5)
 2/21/91 (5)
 2/22/91 (5)

101990

July

Aug. 2

Oct. 2

Nov.

Nov.

March

 $14/10 / 5/10 = 39$ 2-15 Aug

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5 wks of P Vacation Time 88-2
 Sick pay can be accrued 89-4
 beginning January, 1992 90-4
 91-4
 92-2
 June 5 was PD
 June 8-12 Sick leave (having one day)
 June 15-26 VAC 92 1 1/2 wks
 88 1 wk 89 3 wks 90 3 wks 91 3 wks 12 wks of vacation time
 92 1 1/2 wks

$$\begin{array}{r}
 16 \text{ wks} \times 5 = 80 \text{ days} \\
 - 29 \\
 \hline
 51 \text{ days}
 \end{array}$$

$$\begin{array}{r}
 12 \text{ wks} \\
 \times 5 \\
 \hline
 60 \text{ days} \\
 - 29 \\
 \hline
 31 \text{ days of vacation} \\
 8 \text{ wks of vacation time}
 \end{array}$$

1 wk Sick
 1 wk Sick
 1 Emergency Personal